

Job Title: Project Manager III -Water & Wastewater System Services

Halton Region is committed to fostering a diverse, inclusive, and equitable workplace that reflects the communities we serve. We value, welcome and respect the unique perspectives and contributions of all individuals. We encourage applications from Indigenous Peoples (First Nation, Métis, Inuit), Black and racialized persons, persons with disabilities, women, and members of the 2SLGBTQ+ community. Accommodations are available at any point upon request for candidates participating in the selection process.

If you are looking for a role where you can lead a team towards the delivery of municipal infrastructure projects for the residents of Halton, we want to hear from you. Over the next 10 years, the Region will be investing over \$5 billion in transportation, water and wastewater infrastructure. We are committed to delivering high quality infrastructure for the residents, businesses and visitors to Halton Region, and are looking for dedicated, forward thinking and enthusiastic individuals to join our Public Works team!

Posting ID: 3902

Department: Public Works

Division: Water & Wastewater System Services

Pay Range: \$99,625 - \$132,865

Job Type: Permanent

Hours of Work: 35 hours per week

Work Location: Woodlands Operation Centre, 1179 Bronte Road, Oakville

Employee Group: MMSG

Posting Date: January 30, 2025

Application Deadline: February 13, 2025

Please be advised that the results of this competition may be used to fill subsequent vacancies of the same position within the next 18 months.

If you're enthusiastic about the opportunity to work with Halton Region but don't meet every qualification listed, we still encourage you to apply! This position may be eligible for an underfill opportunity for candidates who do not meet every qualification. We're always on the lookout for exceptional talent to join our team!

Job Summary

Reporting to the operational Managers of Water & Wastewater System Services, this role is to provide dedicated support to the Water & Wastewater Systems Services division to meet evolving legislative requirements for water and wastewater systems, training, and health and safety mandates.

Duties & Responsibilities

- Lead the development and delivery of a comprehensive technical training, and health and safety training programs.
- Oversee regulatory compliance activities to ensure that operations effectively meet regulatory requirements.
- Develop and maintain a comprehensive technical training program, alongside an improved health and safety initiative for operations.
- Advance the evolution of training from traditional classroom settings to in-field and hands-on training in order to effectively reduce injuries, increase productivity, and support employee development.
- Evaluate the effectiveness of the training actions.
- Ensure compliance using the Plan-Do-Check-Act quality improvement cycle.
- Champion operator competence and development in areas such as operator licensing, system and facility inspections, and other compliance activities.
- Respond to Corrective Actions (CARs)/Preventive Actions (PARs) audit findings in coordination with other internal stakeholders.
- Oversee the development and implementation of new policies and procedures to effectively respond to these emerging regulatory demands, including the evolving regulatory requirements of the Safe Drinking Water Act,

Wastewater Environmental Compliance Approvals, Ontario One Call, On-site and Excess Soil Management, etc.

- Perform other duties as assigned.

Skills & Qualifications

- Post-secondary education at the Advanced Diploma or Bachelor's Degree level in a relevant discipline.
- Minimum of five (5) years related experience, preferably in a municipal or operations environment combined with demonstrated experience in assessing, developing, and implementing training programs.
- Demonstrated knowledge and experience in adult education principles and practices.
- Excellent oral and written communication skills as well as knowledge of instructional design to prepare training of technical content.
- The ability to use effective training materials, and techniques to guide instructors and teach courses to staff.
- Detailed knowledge of relevant the Occupational Health & Safety Act.
- Understanding of sound financial management.
- Advanced proficiency with Microsoft Office is required to analyze data, identify insights and evaluate training needs / objectives.
- An equivalent combination of education and experience will be considered.

Working/ Employment Conditions

- Travel will be required between locations within Halton Region.

Important information about your application:

- In accordance with requirements in Ontario Regulation 191/11 – Integrated Accessibility Standards and the Ontario Human Rights Code, Halton Region will accommodate the needs of individuals with disabilities throughout the recruitment process. If you require accommodation at any stage of the recruitment process, please inform the Talent Acquisition representative of the nature of the accommodation(s) you require.
- Please submit your application online. We will accommodate individual needs for applicants with disabilities and others who are not able to apply online. If you experience any issues with submitting your application, please contact HR Access at 905-825-6000 extension 7700.
- Applications will be accepted until 11:59 p.m. on the deadline date specified on the posting.
- We encourage applications from all qualified individuals; however, only those under consideration will be contacted.
- Personal information collected through the job application process will only be used for the purpose of determining qualifications for employment.
- If selected for an interview, you will be contacted by email and/or phone. Please ensure the contact information provided on your resume is up to date and that you check your email and voicemail regularly.

Halton Region serves more than 624,000 residents throughout Burlington, Halton Hills, Milton and Oakville. We are committed to the delivery of high quality programs and services that make Halton a great place to live and work. We engage great people who contribute to meaningful work that makes a positive difference in our community. At Halton, you are encouraged to grow and succeed in your career and are recognized for your accomplishments and contributions. As an employee, you will be part of a progressive, service focused and award winning employer with a diverse and inclusive work environment.

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